



# 47th Annual Art in the Park

## ARTIST INFORMATION & APPLICATION

- Location:** Boulder City, Nevada
- Dates:** October 3 & 4, 2009 (Saturday & Sunday)
- Times:** 9am to 5pm (both days)
- Contact:** Wendy Kyser  
Foundation & Community Events Manager  
(702) 293-0214 direct  
(702) 293-4111 main  
(702) 293-0587 fax  
wkyser@bouldercityhospital.org
- Benefiting\*:** Boulder City Hospital Foundation  
901 Adams Blvd.  
Boulder City, NV 89005  
[www.bouldercityhospital.org](http://www.bouldercityhospital.org)  
[www.artinthepark.org](http://www.artinthepark.org)

**\*PLEASE RETURN APPLICATIONS TO THIS NEW ADDRESS**

# 2009 Art in the Park Information

## **WHAT IS ART IN THE PARK?**

Art in the Park is one of the largest juried outdoor art festivals in the Southwest and is the largest fundraiser for the non-profit Boulder City Hospital Foundation. The event is held over two days in beautiful Boulder City, Nevada, not far from Lake Mead, Hoover Dam and the bright lights of Las Vegas. The festival area includes Wilbur Square, Bicentennial Park and North and South Escalante Parks, as well as Arizona and Colorado Streets. Attendance is free, and although Boulder City's population is just over 16,800, the event draws over 100,000 visitors each year and hosts over 400 artists and 25 unique food vendors.

## **ABOUT THE BOULDER CITY HOSPITAL FOUNDATION**

The Boulder City Hospital Foundation is a 501(c)(3) organization whose purpose is to raise funds for capital equipment and improvements to the non-profit Boulder City Hospital.

## **ELIGIBILITY**

The event is open to all ORIGINAL artists and is tightly juried by a 6 person panel which changes yearly. Jurors determine eligibility based solely upon the clear photos submitted (photo requirements on page 4). Jurors look for originality, design and high-quality craftsmanship. Participation in past years does not determine acceptance each year. No commercial, imported, manufactured or mass-produced items purchased for resale allowed. One artist per booth. No sharing.

## **AWARDS**

Ribbons are awarded in Fine Art, Fine Craft and Traditional Craft categories. Judges are chosen from the community at the discretion of the Boulder City Hospital Foundation. A featured artist is also chosen each year and will be included on posters, t-shirts and marketing materials.

## **SPACES**

Each space is 10'x15' or 10'x30'. Exhibitors must provide their own canopies, signage and displays, and they must be professional in appearance. Tent stakes and augers are not permitted. Due to possible windy conditions, we recommend sand bags, concrete blocks or water barrels for booth stability. Check-in takes place at assigned times on Friday, October 2 from 9am-6pm. All work must be in place by 9am each day and remain set-up until 5pm each day. Exhibitors are responsible for the safety and liability of their own display and product. Live demonstrations are encouraged, but NO electricity is available. No generators permitted. Playing radios, tape decks or mechanically reproduced sound is prohibited. Expanding from your assigned/paid space is also prohibited.

## **NEVADA STATE SALES TAX**

During registration, all exhibitors receive a form entitled "One Time Sales Tax Return". Exhibitors are responsible for the Sales Tax collected during the event and the payment of that Sales Tax is due by check (no cash) at the close of the show on Sunday, October 4 from 5pm to 7pm at the Information/Registration Booth. Exhibitors with a valid Nevada State Sales Tax number, please include that number on the form and turn it in at registration or at the close of the show. Any exhibitor who fails to turn in the "One-Time Sales Tax Return" form will be excluded from future events.

## **RAFFLE**

We truly appreciate your support of this community fundraising event, and a big part of the event is the raffle. All participants are required to donate a minimum of one (1) piece to the fundraising raffle. We require that donations are turned in at check-in on Friday, October 2. Artists will not receive their check-in packets until they turn in their donation(s). All donations are tax-deductible, however you must provide the stated value. You will receive a receipt for your donation.

# 2009 Art in the Park Information (continued)

## **\*\*APPLICATION DEADLINES & FEES\*\***

Standard Fee Applications must be postmarked or hand-delivered by April 15, 2009

### **BOOTH FEES:**

- 10'x15' = \$425
- 10'x30' = \$825

### **APPLICATION & JURY FEE:**

- \$50 to \$175 per applicant, based on application date

### **APPLICATION FEE SCHEDULE**

- |   |                                |
|---|--------------------------------|
| • Postmarked or delivered on or before April 15, 2009                       | \$425/825 + \$50 = \$475/875   |
| • Postmarked or delivered April 16 – April 30, 2009                         | \$425/825 + \$75 = \$500/900   |
| • Postmarked or delivered May 1 – May 31, 2009                              | \$425/825 + \$100 = \$525/925  |
| • Postmarked or delivered June 1 – June 30, 2009                            | \$425/825 + \$125 = \$550/950  |
| • Postmarked or delivered July 1 – July 31, 2009                            | \$425/825 + \$150 = \$575/975  |
| • Postmarked or delivered August 1 – August 31, 2009                        | \$425/825 + \$175 = \$600/1000 |
| • <b>NO LATE APPLICATIONS WILL BE ACCEPTED AFTER <u>AUGUST 31, 2009</u></b> |                                |

Booth fee and application fee must be included with this application (one check please OR you may pay via credit card by filling out the form on page 10). CHECKS WILL BE CASHED OR CREDIT CARDS WILL BE RUN UPON RECEIPT OF YOUR APPLICATION. Make Checks or Money Orders payable to **Boulder City Hospital Foundation**. We cannot “hold” checks and we do not offer payment plans. There will be a \$50.00 fee for all returned checks. Failure to pay returned check fee will result in automatic cancellation.

Applications received after the standard April 15 date will be considered if spaces are still available. These “late” applications are usually juried within 2 weeks of the receipt.

The booth fee is refundable if not selected for participation, however, application fees are non-refundable. No refunds will be given for inclement weather or for non-compliance of event rules and regulations.

### **NOTIFICATIONS**

Acceptance/non-acceptance letters will be sent on approximately May 31, 2009 via e-mail, telephone or US Mail. Booth fees and submitted photos for artists not accepted into the show will be refunded within approximately 2 weeks of the notification letters. Please do not call to check on the status. We will contact you.

### **CANCELLATION / WITHDRAWAL FROM THE EVENT**

Artists who need to cancel or withdraw from the event for any reason must do so in writing via e-mail or US Mail by July 15, 2009. Booth fees and submitted photos will be refunded within approximately 2 weeks from notification. No refunds will be given after July 15, 2009. In order to be fair to all participants, there are no exceptions.

# 2009 Art in the Park Application Instructions

## **\*\*WHAT WE NEED FROM YOU\*\***

We must receive all requested items by April 15, 2009 in order for your application to be considered by the jury panel. "Late" applications after this date will be considered if spaces are still available, and are usually juried within 2 weeks of receipt. You will be notified of acceptance/non-acceptance via e-mail, telephone or US Mail.

Please use the checklist below to assist you with the process. Thank you.

### **PLEASE SUBMIT THE FOLLOWING:**

- Completed Application & Agreement (pages 5-9) (PLEASE PRINT LEGIBLY)
- One check or money order which includes your \$50 to \$150 application fee and \$425 or \$825 booth fee. Please make all checks or money orders payable to **Boulder City Hospital Foundation**. Please make sure the following information is on your check: Name, business name, address and "2009 AITP ARTIST". We cannot "hold" checks. **CHECKS WILL BE CASHED UPON RECEIPT OF YOUR APPLICATION.**

### **OR**

Completed Credit Card Payment form on Page 10.

- Minimum of five (5) recent photos (at least 3"x 5") of each original medium. (Although it is not required, it is helpful for the jurors if you also include a photo of yourself making your artwork.) Slides, disks or e-mailed photos will not be accepted. Please label the back of each photo with your name (small mailing labels work great too). We are not responsible for unidentified photos. Photos will be returned to you upon check-in/registration at the event on Friday, October 2 (or within 2 weeks via US Mail if you are not accepted). **No return envelope needed.**
- One (1) recent photo or detailed sketch of your booth and display

### **PLEASE SEND REQUESTED ITEMS TO:**

Boulder City Hospital Foundation  
Attn: Wendy Kyser  
901 Adams Blvd.  
Boulder City, NV 89005



# 2009 Art in the Park Application (continued)

## **MEDIA/CATEGORY (check only one here and provide a description below)**

- Fine Art                       Fine Craft / Contemporary Craft                       Traditional Craft
- Other\* (includes gourmet edibles) \_\_\_\_\_

**\*\*\*PRICE RANGE OF YOUR ARTWORK\$\_\_\_\_\_\*\*\***

## **FINE ART (check only one)**

- Ceramic Fine Art                       Drawing / Pastel                       Mixed Media / 2-D                       Painting - oil/acrylic
- Paper                       Photography                       Sculpture                       Watercolor
- Other Fine Art \_\_\_\_\_

**BRIEF** description of your Fine Art \_\_\_\_\_

1. I will show ONLY my originals                       YES                       No
2. I will also show signed & numbered limited edition prints                       YES                       No

## **FINE CRAFTS / CONTEMPORARY CRAFTS (check only one)**

- Ceramics                       Fiber                       Glass                       Jewelry
- Leather                       Metal                       Mixed Media/3-D                       Wood
- Other Fine Craft \_\_\_\_\_

**BRIEF** description of your Fine Craft \_\_\_\_\_

1. I make each item 100% from scratch                       YES                       NO
2. I purchase part of the finished product                       YES                       NO

If yes, please explain: \_\_\_\_\_

## **TRADITIONAL CRAFTS & OTHER**

Type of Traditional Craft or Other \_\_\_\_\_

**BRIEF** Description \_\_\_\_\_

# 2009 Art in the Park Application (continued)

## HOW DO YOU CREATE YOUR ART FORM?

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## REQUIRED RAFFLE DONATION

Please describe your raffle donation(s): \_\_\_\_\_

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Estimated Value: \$ \_\_\_\_\_  
(Bring to registration/check-in. We will provide you with a receipt for tax purposes.)

## SPACE REQUEST

- Park Request(s)     Wilbur Square #1-211  
(Fine Art & Higher-End Fine Craft)     Bicentennial Park #301-400  
(Fine Craft)
- North Escalante Park #501-550     South Escalante Park #601-644  
(Fine Craft & Traditional Craft)    (Traditional Craft)

Space # Request    1<sup>st</sup> Choice \_\_\_\_\_ 2<sup>nd</sup> Choice \_\_\_\_\_ 3<sup>rd</sup> Choice \_\_\_\_\_

Do you require handicap access?     Yes (SEND COPY OF PLACARD)     No

Special Needs \_\_\_\_\_

Additional Notes \_\_\_\_\_

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# 2009 Art in the Park Agreement

## RULES AND REGULATIONS

The stated applicant agrees to the following, and agrees to notify all staff members and/or volunteers of the following:

1. Pay the full application and booth fee with your application. Checks will be cashed or credit cards will be charged upon receipt. Booth fees will be refunded if not accepted.
2. There will be a \$50.00 fee for all returned checks and you must immediately provide a replacement money order or cashier's check. Failure to do so will result in cancellation.
3. No refunds will be given for inclement weather or for non-compliance of event rules.
4. Those who need to cancel or withdraw must do so in writing via e-mail or US Mail by July 15, 2009 in order to receive a refund for booth fees. No refunds will be given after July 15, 2009.
5. Protect, indemnify and save harmless the Boulder City Hospital, Boulder City Hospital Foundation, City of Boulder City, and all participating artists, vendors, and volunteers from any liabilities for personal injuries, death, and/or property damage incurred by any person in connection with the applicant's participation.
6. All participants MUST display their provided booth number in the upper left corner of booth.
7. The Boulder City Hospital Foundation reserves the right to remove any exhibitor and their display for any violation of the rules and regulations.
8. All participants and their staff/volunteers are prohibited from smoking or drinking alcoholic beverages anywhere in or around their booths.
9. All non-service animals/pets are prohibited from this event. There will be no "Arf in the Park".
10. The Boulder City Hospital Foundation is the final authority determining booth placement, typically based on media category. Consideration is given to reasonable requests given in writing prior to the event, however, space requests are not guaranteed.
11. All participants must display and sell only original pieces as described in this application. No commercial or mass-produced items allowed. The jury panel reserves the right of final determination of originality of artistic creations entered. If the work is deemed not original or does not meet acceptable and conditional guidelines, the Boulder City Hospital Foundation reserves the right to terminate said display and prohibit sales. Failure to comply may result in immediate dismissal from the event with no refund.
12. No representatives are to be sent in place of the original artist. Identification will be checked during registration. Partners must be listed on the original application.
13. One artist per booth. No sharing booths.

INITIALS \_\_\_\_\_

## 2009 Art in the Park Agreement (continued)

14. Provide, at no cost to the Boulder City Hospital Foundation, the equipment, signage and staff/volunteers necessary to set-up, display and sell original artwork.
15. Decorate assigned booth space in an attractive manner, using only materials that will not interfere with patron traffic lanes or neighboring participants.
16. Playing radios, tape decks or mechanically reproduced sound is prohibited.
17. Participants are prohibited from distributing literature of, or promoting any religious, fraternal, political or commercial organization. Literature on the artist's work or gallery is permitted.
18. Be ready by 9am each morning, and close by 5pm each night. There is no early tear-down. Participants arriving late OR tearing down early will not be invited back.
19. Tent stakes and augers are not permitted per the City of Boulder City park regulations. We recommend sand bags, concrete blocks or water barrels for booth stability and safety.
20. Generators of any type and noise-producing machinery is not permitted.
21. Participants agree not to use the City's electrical/water outlets. NO electrical available.
22. Participants are responsible for the security of their own work. The Boulder City Hospital Foundation and any and all volunteers for Art in the Park 2009 assume no responsibility for any loss or damage to any inventory, artistic works, display materials, or artist's personal property for any cause whatsoever. Night security is provided.
23. Complete and turn in the "One Time Sales Tax Return" form and check payment on Sunday, October 4 from 5-7pm. Exhibitors who fail to do so will be banned from future events.
24. All participants are required to donate a minimum of one (1) piece to the raffle. Your donation must be brought to registration in order to receive your packet.
25. Ribbons are awarded in Fine Art, Fine Craft and Traditional Craft categories, as well as Best in Show. Judges are chosen at the discretion of the Boulder City Hospital Foundation.
26. Event participants agree to the use of videos and photographs taken at the event for promotional purposes. Any photos taken at the event are property of the event.

**CHECK HERE**

I have read and agree to the above. I confirm that this agreement is accurate and completely sets forth the understanding between myself and the Boulder City Hospital Foundation / Art in the Park.

Signature \_\_\_\_\_

Printed Name \_\_\_\_\_

Company \_\_\_\_\_

Date \_\_\_\_\_



# ARTIST CREDIT CARD PAYMENT FORM - 2009

- SINGLE BOOTH SPACE = 10'X15'**  
**\$425 + \$50 to \$150 application fee (see fee schedule)**
  
- DOUBLE SPACE = 10'X30'**  
**\$825 + \$50 to \$150 application fee (see fee schedule)**

Name \_\_\_\_\_

Company \_\_\_\_\_

Phone Number \_\_\_\_\_

## PLEASE CHARGE MY:

- Visa       Mastercard       Discover       Diners Club International

Amount Authorized\*    \$ \_\_\_\_\_      Today's Date \_\_\_\_\_

\*Please note that your non-refundable application fee may be run in a separate transaction from your refundable booth fee(s).

Card# \_\_\_\_\_

Expiration Date \_\_\_\_\_      3 Digit Security Code \_\_\_\_\_

Name on Card \_\_\_\_\_

Cardholder's Signature \_\_\_\_\_